



# NEW OWNER CHECKLIST

---

Before the property changes hands, consult this list to make sure these items are transferred with the house!

- **OWNERS MANUAL AND WARRANTIES** *for any appliances left in the house.*
- **GARAGE DOOR & GATE OPENER(S)**
- **ALL HOUSE KEYS**
- **OTHER KEYS:** *Think beyond the front doors; do you have any cabinets, lockers built into the home, locking mailbox, or other items that require keys?*
- **A LIST OF LOCAL SERVICE PROVIDERS** *such as the best dry cleaner, yard service, plumber, and so on. You're not just helping the new owners, but also the local businesses you're leaving behind.*
- **CODE TO THE SECURITY ALARM:** *Be sure to leave this code and if there is a master code. Provide the name and contact information for the security alarm company and/or monitoring service.*
- **SMART HOME DEVICE ACCESS:** *Any devices listed as fixtures need to be reset to the factory settings not only for your own safety, but for the new homeowner. Make sure your account information and usage data are wiped from the device so that the new owners may use it. Check with your device's manufacturer to find out how to do this.*
- **CONTACT INFORMATION FOR THE CONDO BOARD OR HOME OWNERSHIP ASSOCIATION (If Applicable)**

